To: Curriculum Board
From: _______________________________________________________(Department, program, etc.)
Date: _______________________________________

A. Add the following course(s) to the Pfeiffer Catalogue
(Course prefix)(course number 1st #)XX  (Course name)  (number of SS)  (When offered)
(Course description) ____________________________________________________________
_________________________________________________________.

Prerequisite:
(Other courses) ____________________________________________________________

Any new course being added must be accompanied by a new course form.

B. Make the following changes to the major, minor, etc.
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

C. Add the following major, (or minor, or concentration), etc. to the Pfeiffer catalogue
NAME OF MAJOR(etc.)
# of SH
List of courses

D. Drop the following course(s) from the Pfeiffer catalogue

Rationale: (Can be done separately for each of the above, or can be done collectively)
__________________________________________________________________________
__________________________________________________________________________

Overall changes to the curriculum: (In particular, does it affect any other major or program. If adding a course, does it count toward a general graduation requirement in a particular area? If dropping a course, does it affect another major where that course is listed? If the course has already been taught as a “special topics” course, say so) _______________________________.
__________________________________________________________________________

Impact to the department (or school, or university): (In particular, will it require adding another faculty member? Will it require any additional costs to the university?) _______________________________.
__________________________________________________________________________

Note that if adding a major, list new courses being added before listing the major. If dropping a major, list any courses being dropped after saying “Drop the following major.”